Primary Care Commissioning Community Interest Company
Carbon Reduction Plan statement
September 2026

Primary Care Commissioning CIC
Suite 203, Second Floor
West Village
114 Wellington Street
Leeds LS1 1BA

Carbon Reduction Plan (CRP)

Supplier name: Primary Care Commissioning Community Interest Company (PCC) (06958872)

Publication date: September 2026

Commitment to achieving Net Zero

Primary Care Commissioning Community Interest Company is committed to achieving Net Zero emissions by 2030.

Baseline emissions reporting

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2022-23	
Please note that PCC's baseline emissions calculations reporting is based on its financial reporting period which is 1 August to 31 July. PCC commenced calculating its carbon footprint from 1 August 2022. **Scope 1** – not applicable to PCC as we do not produce any direct emissions from sources that we own or control directly. **Scope 2** – PCC has a serviced office space in central Leeds and our Scope 2 emissions are based on information provided by our landlord. **Scope 3** – PCC is predominantly a remote-based organisation with a small number of employees working on a hybrid basis commuting on an infrequent basis to the serviced office space in central Leeds. We have included carbon emissions from Scope 3 for business travel, employee homeworking, employee commuting and downstream transportation and distribution. Employee travel is via employee-owned vehicles, PCC does not own a vehicle fleet.	
Baseline year emissions	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	0.00 ($tCO_{2)}e$
Scope 2	1.70 (tCO_2e)
Scope 3 (included sources)	26.34 (tCO2e) Breakdown of sources: 4 & 9 Upstream and downstream transportation and distribution = 0.27 (tCO2e) 5. Waste = 0.00 (Landlord provides recycling facilities) 6 Business travel = 4.91 (tCO2e) 7. Employee commuting = 0.97 (tCO2e) Employee homeworking = 20.19 (tCO2e)
Total emissions	28.04 (tCO_2e)

Current emissions reporting

Reporting year: 2025-2026	
Reporting year emissions	
EMISSIONS	**TOTAL (tCO_2e)**
Scope 1	0 kg (tCO_2e)
Scope 2	1.13 (tCO_2e)
Scope 3 (included sources)	26.81 (tCO_2e) Breakdown of sources: 4 & 9 Upstream and downstream transportation and distribution = 0.11 (tCO2e) 5. Waste = 0.00 (landlord provides recycling facilities) 6 Business travel = 15.56 (tCO2e) 7. Employee commuting = 0.91 (tCO2e) Employee homeworking = 10.23 (tCO2e)
Total emissions	27.94 (tCO_2e)

Reduction in emissions

A reduction in emissions from the 2024/25 reporting period has been achieved. Emissions in 2024/2025 were 35.49 tCO2e. In 2025/26 these have reduced to 27.94 tCO2e, a total reduction of 7.55 tCO2e.

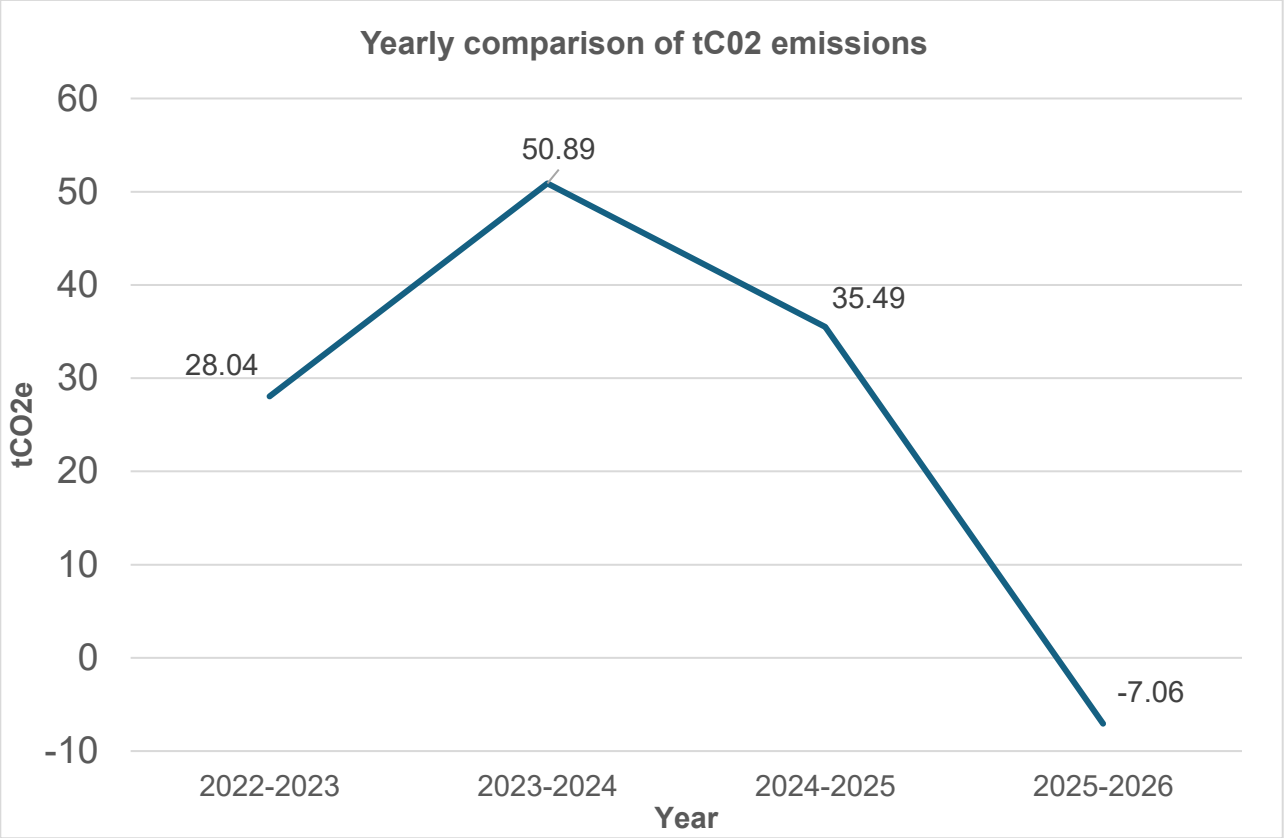
PCC is committed to be carbon neutral by 2030. To help achieve this in May 2026 we ethically offset 35 tCO2e of our residual emissions through independently measured and verified Social Impact and Energy Transition projects, which support communities and restore and conserve biodiversity.

Considering the 35 tCO2 emissions we offset, our current carbon emissions for the year 2025-2026 are -7.06 tCO2e.

Emissions reduction targets

Given the nature of PCC's business achievement against our aims will be linked to the number of employees we have (with the mix of home and hybrid) and our business travel requirements which are often dictated by requirements for our support. Our commitment to reducing our carbon footprint will need to adapt in line with any changes to our business.

We recognise we have a responsibility to manage the environmental impact of our business activities carefully and ensure that we meet all legal and regulatory requirements. We also recognise that we have a responsibility to support our stakeholders to reduce their own carbon footprints. An example of how we do this is by suggesting to clients, and other stakeholders, ways in which emissions can be minimised, for example, online meetings, workshops etc, and if face to face is required to locate where public transport is accessible where practicable.



Emission calculation methodology

Our methodology for calculating emissions is detailed below:

Business travel

PCC has assessed the use of cars (petrol, diesel and EV), trains and flights for business travel to assess the carbon emissions produced.

Trains and flights data is provided via bookings records. Car emissions data is taken from our employee expenses platforms, Assure Expenses. The methodology included in The Climate Impact calculator has been used to calculate the CO_2 emissions for all journeys.

Employee commuting

Car emissions and public transport – data is taken from our employee expenses platform Assure Expenses) and directly from employees when they have attended the head office. This is calculated on a distance basis x the number of trips within each month. The methodology included in The Climate Impact calculator has been used to calculate the CO_2 emissions.

Climate Action Impact is ICROA accredited.

Employee homeworking

Two-thirds of PCC employees are home-based, with the remaining third working on a hybrid basis. The methodology included in The Homeworking Emissions Whitepaper has been used to assess employee home working emissions.

Upstream and downstream transportation and distribution

As a professional UK services-based business PCC uses limited transportation and distribution services. We do however use third party organisations to transport equipment to employees and materials, when required, for our off-site events. As we do not have access to the third-party organisations carbon emissions data we have calculated this based on mileage for each journey.

Waste

PCC is a service-based business with no formal waste monitoring and negligible emissions arising from general waste. Our landlord provides recycling opportunities at the serviced office space.

Carbon reduction projects

PCC has introduced environmental management processes, systems and projects over the last few years, more particularly since commencing measurement of our carbon emissions in August 2022. Although as an organisation we have processes in place to reduce our emissions the work we undertake has changed to include more face-to-face events, including international events.

PCC has developed an Environmental Action Plan (EAP) to ensure we meet our carbon reduction targets. The EAP, together with our environmental and sustainability policy comprise our Environmental Management System (EMS).

Examples of some actions from our EAP are:

- promoting the use of virtual platforms for the delivery of our work programmes and internal meetings to reduce the need for travel and venue hire
- development and promotion of our Use of Transport principles to employees and supply chain to promote using the most sustainable mode of transport feasible for necessary travel
- where in-person events/meetings are required secure not-for-profit and community venues and procure using Social Value Act principles (where feasible)
- maintaining as small an office space as required and sharing space with others
- encouraging delegates to book events online via our events booking system, reducing the need for paper invitations and booking forms and providing QR codes for delegates to access event materials on-line
- using virtual communication (email, phone and video) for all pre and post event stakeholder liaison, unless otherwise requested by clients
- promoting the use of digital platforms (such as OneDrive/MS Teams/NHS Networks) in place of email to reduce energy consumption
- liaising with our managed IT provider (Leicestershire Health Informatics (LHIS)) to assess sustainability of PCC's IT systems and supplies.
- continuing use of virtual platforms for employee mandatory training.
- investment in carbon-reduction projects which are independently verified to international standards, such as Gold Standard
- where new equipment is required, we will purchase energy efficient options and apply the principles of our Environmentally Preferable Purchasing policy
- work with our supply chain to reduce emissions
- undertake regular reviews of business processes to identify areas which can support carbon reduction

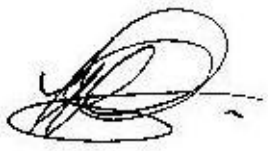
Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.



Signed on behalf of PCC
Helen Northall, chief executive

Date: 29 September 2026

[1] https://ghgprotocol.org/corporate-standard
[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[3] https://ghgprotocol.org/standards/scope-3-standard

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